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## MESSAGE FROM OUR MANAGING DIRECTOR



**R Rafi Holy Travels** is a renowned manpower sourcing organization. As the key person of the company, I always believe in the quality of our service. We are committed to our clients. We are destined to assist our workforce of our country to manage job overseas.

It is important to us that we handle all clients with the utmost commitment and responsibility. This mindset has resulted in strong relationships with our clients, many of whom have used our services cautiously over the years. Our clients' trust in us is reflected in their strong recommendations and loyalty.

Yours sincerely,  
Md. Mijanur Rahman  
Managing Director  
R Rafi Holy Travels  
Mobile: +8801720299497  
Email : mijanur6452@gmail.com



## ABOUT R RAFI HOLY TRAVELS

In the year of 2013 R Rafi Holy Travels has started its journey as a travel agency along with the intention to assist the people to go overseas for job purpose.

Ticketing, visa processing, training those are our prime sectors we are working. We assist workers to go in several countries for job and therefore we help them to attain a work permit visa. We are processing visa for Middle East countries (Kingdom of Saudi Arabia, Oman, Kuwait, Jordan, Qatar), Asian countries (Malaysia, Singapore, Brunei), Oceanian countries (Australia, Palau, Fiji), European Countries (Romania, Croatia, Malta, Serbia, Bosnia & Herzegovina, Italy, Germany, Poland, Bulgaria, Greece & Kosovo) & North American countries (U.S.A. & Canada).

R Rafi Holy travels is doing business with honesty & dignity. We are committed to assist our country's economic growth by exporting quality human resource to other countries. We believe by this instance we are contributing to increase the amount of the remittance each & every year.



## MOTIVATION

A long-standing issue is the combination of human capital shortages in industrialized and emerging countries as a result of technological advancement, infrastructural expansion, population decline, and aging societies. Migration of ethical human resources has long been a critical problem. At the same time, the majority of least developed nations face serious problems related to their low GDP per capita, high population of children, and rising unemployment rate. There isn't a natural equilibrium that can be exploited to make things right again.

Now-a-days **Asia** (As of mid-2010, more or less 1,001 million people aged 15 to 29) is regarded as the continent of maximum youth labor force (**Top 6 countries from Asia**) population center. Especially the region of **South Asia** comprises **Bangladesh, India, Pakistan** and **Nepal**. In global epidemic situation (**During the epidemic, about 1.3 million non-UK workers left, which is roughly 4% of the labor force**) developed countries bear further labor force to maintain their development. Developed countries are now deprived (**The decline in active population for people aged 25-54 was 1.8%, which the number of aged workers actually increased.**) of youngish labor force. We are largely motivated with that situation to close the youngish labor force gap in developed countries as a commitment we should fulfill to maintain the growth & also aid to the durability of gross product of the whole world. Our supreme desire is to let the youth labor force to put themselves on the development of the world. So different workplaces in different countries demand a lot labor force and **R Rafi Holy Travels** is motivated with the dream to contribute in world development by delivering youth labor force in several countries all over the world which are really in need of labor force right now.

**Sources:** [Youth policy, Wikipedia, Deloitte, Think.ing.com](#)



## OUR MISSION

The main aspiration of **R Rafi Holy Travels** is to become the most trusted and influential provider of human resource management services in the world by supporting our reputed clients and associate partners have a flawless hiring process and closing the gap in the demand for human resources on a global scale. One of our main objectives is to become the world's top supplier of 360°, borderless human resource recruitment solutions.

## OUR VISION

In order to make hiring comprehensively hassle-free and without any barriers, our vision is to create a global network of associate partners and employers. Any associate partner or potential employee will concur that the entire hiring procedure would be more effective & secure than it has ever been. We'll give both employers and workers a single point of contact. In the area of human resource management services, our vision is to become the most recognizable and trusted brand worldwide.



## SHARED PRINCIPLES

**R Rafi Holy Travels** is committed to the uppermost standards of integrity and business ethics in accordance with all applicable laws, rules and regulations.

**Devotedness:** We follow through on our oaths. Recognizing and retaining our actions, communicating with civility and passion, and working as a squad are all illustrations of how we live our values every day.

**Quality:** We mount great human capital resources to our clients, and this adds meaningful value to their businesses as a result.

**Integrity:** In all of our conduct, we strive to uphold the loftiest possible morality of integrity.

**Cooperation:** To meet our clients' demands and support our company in fulfilling its assignment and vision, we work collaboratively across organizational boundaries.

**Respect for People:** We put a high value on our employees, support their growth, and recognize and award their achievements.

**Due diligence:** We are good citizens in the communities where we live and work, and we take pride in our work.

**A Great Will to Win:** We demonstrate a strong desire to succeed in every part of our business.

**Particular responsibility:** We are each face-to-face responsible for following through on our pledges and commitments.

**Best-Fit-Manpower:** We are a full-service Organization. Experts at delivering "Best-Fit-Manpower" Just-in-Time! We have a 360° global communications strategy in place that drives engagement and trades.

We are capable to inspire client's faithfulness, establish a sustainable leadership position in our industry, recruit and retain a largely talented and engaged labor force, and offer first-rate service to our clients and alliance partners as a result of living up to these values and guaranteeing that our associates will do the same. As a result, we will be qualified to achieve our ambition of being the most well-known recruitment service brand worldwide.



## WHAT DISTINGUISHES US

- 1. Our Methodology** - We deliver worldwide recruiting to a wide range of markets and technical specialisms through our unique strengths-based service. When we take on a new job with a client, we go beyond the skills and experience necessary; we investigate the duties involved, as well as the culture of the team and company, to determine who would truly thrive in the role.
- 2. Our Business Competence** - We are glad to present ourselves as a prominent Government-approved Travel agency, with great credibility in recruiting and deploying human resources to hundreds of renowned firms all over the world. Experience is usually a major part in providing the finest service. Using strengths-based recruitment approaches produces a more realistic "fit."
- 3. Outstanding service** - Our service is of the highest quality in the globe. Our objective is to improve our service on a daily basis. We never cut corners when it comes to service quality. We are always conducting research and development to update our service.
- 4. Specialized Client Support Service** - We provide customer help 24 hours a day, seven days a week. We consistently value our clients' time. Client might contact us at his leisure. We have a dedicated customer service workforce.
- 5. Our Affiliate Partners** - We have reputable recruitment associate partners in various locations worldwide. They have extensive knowledge of the human resource recruitment industry. We only work with partners who share our goal and vision.
- 6. Our International Networks** - R Rafi Holy Travel has a global presence in numerous countries. To support our clients worldwide, we have partnership offices in significant nations. To assist recruiting in any region, we have a fairly good liaison between our all-regional partnership offices.
- 7. Our Recruiting Team** - We have a highly competent, devoted staff that will assist the recruiter by analyzing his needs in order to deliver the finest candidate. Our customer will just declare his request to this team. The remaining tasks will be handled by our staff. Our team's mission is to give our clients with hassle-free service.





## THE SERVICES WE PROVIDE

### **Consulting Service**

We are committed to developing a distinct network of skilled experts to satisfy the needs of our associate partners and employers. We have a team of dedicated experts for your specialization and geographic area to satisfy your specific needs.

Our team will provide research, technical, and consulting support for your region and location to help you achieve unique objectives.

### **Workforce Recruitment with No Boundaries**

Employer individuals and talent are scarce in a single nation. Employers may seek global employees to manage or analyze risk management; in this case, they must select HR consultants from various nations; nevertheless, we supply workers based on employer demands from anywhere in the world. It is referred to as

### **Providing an all-encompassing solution**

We believe on providing high-quality service. We thrive at recruitment and supplying personnel to employers. Our company is a global network of offices and practices run by a partnership group rather than a single person. We offer 360-degree solutions and hire a diverse range of people. We are a global network of potential candidates and employers that has been built through years of experience in Human Capital Management and Recruitment Networking.

- Consultancy
- Employee recruitment & supply
- Manage employee's work visa, departure with flight ticket, housing, attendance, payroll, transportation, and many more areas



## **Training**

R Rafi Holy Travels has got the capacity to train employees. We have affiliations with recognized training institutes all around the world. Any potential employee can participate in skill development and training. For example, we have an association with a skill development institute in Bangladesh that provides training to job seekers to obtain skills linked to desired international and local employment, as well as instruction on language and cultural development.

## **Ticketing**

As a member of ATAB & we have access to IATA. So that we can provide ticketing service. A client could have request us for any countries' travel air ticket booking. We always try our level best to provide tickets on cheapest rate.

## **Hiring Directly**

If an organization is interested in directly employing personnel, our staffing experts will work with them to assess their aims and interests in order to find the most qualified job searchers for the relevant jobs. We give further insight into businesses searching for experienced employees while also assuring a perfect cultural fit for all parties involved. If we get information from a company's human resource management about their required personnel list, we analyze the need and notify the suitable job searchers to ready themselves with the essential paperwork.

## **Constantly available customer service**

We have a dedicated client support team available 24/7 and have always appreciated our clients' time. Client might contact us at his leisure. Our

customer care team is available around the clock to help you regardless of time zone or holiday/vacation alignment. Our communication is fluid.



## **Resolving Conflicts**

Our objective is to ensure that the new hire fits the standards of our associate partners or the employing organization when they are placed in a contract job. We use our consultant care program, which is ongoing throughout the assignment, to keep our consulting specialists focused on the project of our associate partner or employing firm. During the first week on the job, our consultants and counselors contact with both employers and workers to learn soft skills as well as cultural development, and they continue to do so throughout the assignment to ensure that everything is going well. If there is a disagreement between them, we perform the function of problem solution.

***This competitive edge has supplied companies with a JIT (Just-In-Time) solution, which helps to cut the time and expense required in locating the correct human resource from all over the world.***

## OUR TEAM

A Trustworthy, Professional Team with the Experience You Require!

We are a diverse mix of managers, facilitators, recruiters, trainers, executives, and psychologists who are all motivated by the desire to help others and themselves grow.

We place a heavy focus on collaboration, combining our combined talents, expertise, and capabilities to offer the greatest possible experience for our clients. Our team is currently growing in order to deliver the finest service possible to our clients.

We adopt a proactive, strategic approach and collaborate closely with others. We move on, we push, and we never succumb to temptation. Together, we can increase efficiency while keeping a strong regard for your brand, requirements, and long-term goals.



**Md. Mijanur Rahman**  
Managing Director



**Hedayet Hossain**  
Consultant



**Salim Miah**  
Director, Operation



**Md. Saidul Islam**  
Director



**Yousuf Al Mamun**  
Director, Accounts



**Manjur Mahmud**  
Officer, Admin & Int'l Com.



**Mehedi Hasan**  
Manager



**Farjana Akter**  
Officer IT



## THE INDUSTRY WE CARE

We source most suitable candidate for almost all the industry, among them, main domains are:

- **Automotive**
- **Construction**
- **Oil & Gas**
- **Electrical and Electronics**
- **Manufacturing**
- **Mechanical**
- **Education**
- **Cleaning services**
- **Agriculture**
- **Gardening: Horticultural and Nursery**
- **Forestry**
- **Fishery**
- **Livestock and dairy**
- **Food Processing**
- **Fashion and Garments**
- **Health / Beauty / Personal Care**
- **Healthcare (Hospitals & Clinics)**
- **Hospitality (Hotel & Restaurants)**
- **Information Technology**
- **Maintenance (Instruments/ Machinery /Equipment)**
- **Engineering**
- **Airports and Aviation**
- **Shipyards**



## CLIENT WHO TRUSTED US

### Singapore

- DB Schenker Singapore
- Yusen Logistics
- Aramex
- Uparcel

### Malaysia

- IJM Corporation Berhad
- WCT Holdings Berhad
- Muhibbah Engineering (M) Berhad
- Benalec Holdings
- City-Link Express
- J&T Express
- Petronas Chemicals Group Berhad
- Nestlé Malaysia Berhad
- Lafarge Malaysia Berhad
- Malayan Flour Mills Berhad
- Daikin Malaysia Sdn Bhd
- Toray Group Malaysia
- Equipment Holdings Berhad
- Naejon Enterprise
- JM Furniture Leather SDN. BHD

### Saudi Arabia

- Saudi Aramco Oil Co.
- Emirates National Oil Company (ENOC)
- TotalEnergies SA
- Saudi Tracking Solutions (STS)
- Al Jabri Brothers Logistic Ltd
- Mohammed Ayed al qarni Est.
- Sultan Al Qahtani Transport Company
- ADNOC Distribution
- Al Drees Industrial & Trading Co. (ALITCO)
- Al Eisa Petroleum Services Co
- Al Khazzan Petrol Station Co.

### UAE

- Abu Dhabi National Oil Company (ADNOC)
- Al Dahra Agricultural Company
- Dana Gas
- Shipa Delivery

### Jordan

- Vogue velocity and apparel
- Alextex
- Lotus garment

### Kuwait

- Agility Logistics
- Kuwait National Petroleum Company
- The Sultan Center
- Maseelah Trading Company

### Brunei

- Hua Ho Department Store

### Oman

- Petroleum Development Oman
- Raysut Cement
- Oman LNG

### Qatar

- GSSG Holding
- Oryx GTL
- Qatar National Cement Company



## R RAFI HOLY TRAVELS CONTACTS

<b>Name of the Company</b>	: R Rafi Holy Travels
<b>Registration no</b>	: R-14170
<b>Service Domain</b>	: Skills Development, Human Capital Management, Hajj & Omrah service, Ticketing service
<b>Registration Authorities</b>	: ovt. of the People Republic of Bangladesh, Ministry Expatriates' Welfare of e and overseas Employment
<b>Travel Agency License Number</b>	:
<b>Member</b>	: Association of Travel Agents of Bangladesh (ATAB)
<b>Number of Employee</b>	: 20+
<b>Head Office Address</b>	: Utopia Symphony (4th Floor), House # 08, Road # 02, Block # J, Baridhara, Vatara, Dhaka 1212, Bangladesh.
<b>Contact Details</b>	: +8801300-742929 : +880 1720-299497 : mijanur6452@gmail.com

# ঢাকা উত্তর সিটি কর্পোরেশন

www.dncc.gov.bd



লাইসেন্স ইস্যুর বিবরণ

ই-ট্রেড লাইসেন্স

ইস্যুর তারিখ : 16/07/2023

ইস্যুর সময় : 11:23:07

লাইসেন্স নং : TRAD/DNCC/030472/2022

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪-তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নে বর্ণিত ব্যক্তি/প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

১। ব্যবসা প্রতিষ্ঠানের নাম	:	আর রাফি হুপি ট্রাডেলস		
২। ব্যবসা প্রতিষ্ঠানের মালিকের নাম	:	মোঃ মিজানুর রহমান		
৩। পিতা/স্বামীর নাম	:	মোঃ আলী আকবর খান		
৪। মাতার নাম	:	আব্বা বেগম		
৫। ব্যবসার প্রকৃতি	:	অন্যান্য - একক		
৬। ব্যবসার ধরণ	:	ট্রাডেল এজেন্ট		
৭। ব্যবসা প্রতিষ্ঠানের ঠিকানা	:	দাগ-৮০২, নতুন বাজার (৫ম তলা), ভাটারা, ঢাকা-১২১২।		
৮। অফল/ডি.এনসিসি'র নিজস্ব মার্কেট	:	৯ ভাটারা	ওয়ার্ড:	৪০
৯। এনআইডি/পাসপোর্ট/জন্ম নিবন্ধন নং	:	৪২১৭৩৮৪৩৫১৭৬০	টিআইএন/বিআইএন নং:	
মোবাইল নম্বর	:	০১৭২০২৯৯৪৯৭	ই-মেইল:	
১০। অর্থ বছর	:	২০২৩-২০২৪ (নবায়নকৃত)	ব্যবসা শুরু তারিখ:	২৪/১০/২০২১
১১। মালিকের বর্তমান ঠিকানা	:		মালিকের স্থায়ী ঠিকানা	
হোল্ডিং নং	:	০৮	হোল্ডিং নং	:
রোড নং	:	০২, ব্লক-জে, ফ্লোর-০৬,	রোড নং	:
গ্রাম / মহল্লা	:	বারিধারা	গ্রাম / মহল্লা	:
পোস্ট কোড	:	১২০৬	পোস্ট কোড	:
থানা	:	গুলশান	থানা	:
জেলা	:	ঢাকা	জেলা	:
বিভাগ	:	ঢাকা	বিভাগ	:
১২। আদর্শ কর তফসিল, ২০১৬ এর ক্রমিক নং	:			
১৩। ট্রেড লাইসেন্স ফি (নতুন/নবায়ন)	:			
লাইসেন্স/নবায়ন ফি	:	২০০০	সাইনবোর্ড কর (পরিচিতিমূলক)	:
সারচার্জ	:	০	ভ্যাট	:
আয়কর / উৎসেকর	:	৩০০০	বই মূল্য	:
বকেয়া ( )	:	০	কর্ম ফি	:
সংশোধনী ফি	:	০.০০	অন্যান্য ফি	:
			সর্বমোট	:
				৪৮০
				৩৭২
				২৭০
				০.০০
				৫০০.০০
				৬৬২২.০০

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৪ পর্যন্ত

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার



কর কর্মকর্তা





Government of the People's Republic of Bangladesh  
Ministry of Civil Aviation and Tourism



## Travel Agency Registration Certificate



Registration Certificate No:	0014170
Date:	01-Feb-2023

Registration Certificate issue date:	01-Feb-2023
Registration Certificate expiry date:	31-Jan-2026

As per provision of section-5, Sub-Section-(2)(A) of Bangladesh Travel Agency (Registration and Control) Act, 2013 (Act LXI of 2013) and Rule-4, Sub-Rule-(2) of Bangladesh Travel Agency (Registration and Control) Rules, 2014, R RAFI HOLY TRAVELS Proprietor Md. Mijanur Rahaman located at Dag- 802, Natun Bazar (4th Floor), Vatara, Dhaka-1212. has been registered as Travel Agency for a period of 03 (Three) years from 01-Feb-2023 to 31-Jan-2026.

Tahmina Yeasmin

**Registration Authority**



এসোসিয়েশন অব ট্রাভেল এজেন্টস অব বাংলাদেশ  
**ASSOCIATION OF TRAVEL AGENTS OF BANGLADESH**

Renewal Reg. No. 18073

Date of issue : 30 APR 2023

# Renewal Certificate

THIS CERTIFICATE IS PROUDLY PRESENTED TO

M/S..... **R RAFI HOLY TRAVELS** .....

of ..... **Dag- 802, Natun Bazar (4th Floor), Vatara, Dhaka-1212.** .....

is a member of Association of Travel Agents of Bangladesh (ATAB).

Their membership have been renewed for the year ..... **2023 to 2025** .....



*Abdus Salam Aref*  
**Abdus Salam Aref**  
Secretary General, ATAB



**Government of the People's Republic of Bangladesh**

**National Board of Revenue**

**Taxpayer's Identification Number (TIN) Certificate**

**TIN : 171479160084**

This is to Certify that **Md Mijanur Rahaman** is a Registered Taxpayer of National Board of Revenue under the jurisdiction of **Taxes Circle-048 , Taxes Zone 03, Dhaka.**

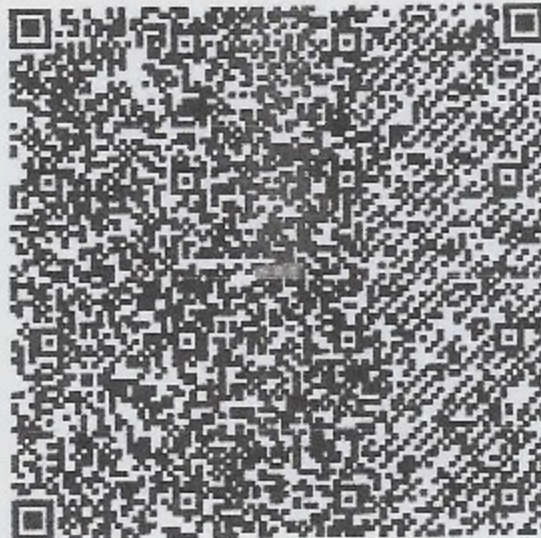
**Taxpayer's Particulars :**

- 1) Name : **Md Mijanur Rahaman**
- 2) Father's Name : **Md Ali Akbar Khan**
- 3) Mother's Name : **Ayesha Begum**
- 4.a) Current Address : **MK Tower, 12 Progoti Soroni, Block -J, Baridhara, Vatara, Dhaka, PO : 1212**
- 4.b) Permanent Address : **Choddoburia, Choddoburia, Nalchity, Jhalokati, PO : 8420, Bangladesh**
- 5) Previous TIN : **Not Applicable**
- 6) Status : **Individual**

**Date : April 21, 2019**

**Please Note:**

1. A Taxpayer is liable to file the Return of Income under section 75 of the Income Tax Ordinance, 1984.
2. Failure to file Return of Income under section 75 is liable to-
  - (a) Penalty under section 124; and
  - (b) Prosecution under section 164 of the Income Tax Ordinance, 1984.



**Deputy Commissioner of Taxes**

**Taxes Circle-048**

**Taxes Zone 03, Dhaka**

**Address : 4, PURANAPALTAN, MOTAHAR LODGE, DHAKA**

**Phone :**



Government of the People's Republic of Bangladesh  
National Board of Revenue

Mushak-2.3

Customs, Excise and VAT Commissionerate, Khulna  
Jhalkathi Division

**Value Added Tax Registration Certificate**

This is to certify that the person whose details are given below is registered under  
Value Added Tax and Supplementary Duty Act, 2012 (Act No. 47 of 2012)

**BIN : 003218203-0809**

Name of the Entity : M/S. R RAFI TRADING INTERNATIONAL  
Trading Brand Name : N/A  
Old BIN : N/A  
e-TIN : 171479160084  
Address : CUDDO BURIA; Nalchity PS; Jhalokathi-8420; Bangladesh  
Issue Date : 06/10/2020  
Effective Date : 06/10/2020  
Type of Ownership : Proprietorship  
Major Area of Economic Activity : Services, Retail/Wholesale Trading



This is a system generated certificate and doesn't require any signature